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A dedicated professional, Mary Ellen Guffey has taught business communication and business English topics for more than 35 years. She received a bachelor's degree, summa cum laude, from Bowling Green State University; a master's degree from the University of Illinois; and a doctorate in business and economic education from the University of California, Los Angeles (UCLA).

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Mary Ellen Guffey Essentials Of Business Communication

A dedicated professional, Mary Ellen Guffey is Professor Emerita of Business from Los Angeles Pierce College. She has taught business communication and business English topics for more than thirty years and has written several market-leading, internationally acclaimed textbooks, including BUSINESS COMMUNICATION: PROCESS AND PRODUCT and ESSENTIALS OF BUSINESS COMMUNICATION.

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